



Making the Transition to Project Management

Implementing project management processes has been directly linked to improving project performance, such as completing on time, on budget and providing the deliverables to customer needs and satisfaction.

This 1-day fundamental course introduces the concepts of project management and provides some essential tools to start the process of managing projects effectively in your organization. It also discusses the differences between projects and operational work and helps you understand the additional skills required to manage work and people in a project environment.

LEARNING OBJECTIVES

Participants will gain practical skills to:

- Define the specific characteristics of a project.
- Define a project scope.
- Identify the nine processes that are used for managing projects.
- Assemble elements of a project plan.
- Identify key project stakeholders and their roles.
- Recognize the skills necessary to work in a project management environment.
- Explain the steps towards implementing project management processes in your organization.

WHO SHOULD ATTEND

The Making The Transition To Project Management course is suitable for individuals who are:

- Considering a career in project management and would like to know what that entails.
- Being considered for a project management position and need to prepare and know more about the process.
- In an organization that is considering implementing project management processes and needs to know where to start and what to consider.

PREREQUISITE

There is no prerequisite for this course. It functions as a stand-alone course.

MATERIALS

You will receive a course binder containing copies of presentation slides, exercises, and suggested solutions.

WHAT YOU WILL LEARN

What is Project Management?

- Definition of a project
- Definition of Project Management
- Organizations that manage projects

The PM Environment

- Functional structure
- Projectized structure
- Matrix structure

Why Is Managing Projects Different From Managing Day-To-Day Operations?

- The project life cycle
- Communication complexity
- Conflict management

Transitioning to Project Management

- Roles and responsibilities
- Role of a Project Manager
- Role of a Project Sponsor

Setting Priorities and Time Management

- The Project Management office
- Project Management methodology

Trends and Lessons Learned

- Trends in Project Management
- Lessons learned

RELATED COURSES OF INTEREST

- Project Management Essentials

FOR MORE INFORMATION

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